

CHANGE OF CLIENT INFORMATION (Personal) 更改客戶資料(個人)

If Client's information has changed, please notify us as soon as possible by filling out the relevant sections of the form, legibly in BLOCK LETTERS and return it to our Company by email to info@mtm.com.hk, or in person to our company or by mail.

客戶資料如有變更, 需盡快通知本公司, 請以正楷清楚填妥此表格相關部份, 並電郵至本公司info@mtm.com.hk或親臨本公司遞交或寄回本公司。

Client Name 客戶名稱: _____

Client AC Number 客戶賬號: _____ Date 日期: _____

Change of Personal Particulars 更改個人資料

☐ Residential Address 住宅地址/

☐ Postal Address 郵寄地址: _____

(Please provide document proof of address 請提供地址證明文件)

☐ Home Tel No. 住宅電話號碼: _____ ☐ Office Tel No. 公司電話號碼: _____

☐ Mobile Phone No. 手提電話號碼: _____ ☐ Fax No. 傳真號碼: _____

☐ Email Address 電郵地址: _____

☐ Method of Communication by Email 選擇以電子郵件作為通訊方法

☐ Others 其他: _____

Change of Bank Account Particulars 更改銀行戶口資料

(Please provide documentary proof of bank account 請提供銀行戶口證明)

Please note once you have submitted a request to change your bank account number, it will take 3 working days for such change to take effect. During this period, any fund withdrawal will still be deposited into your current registered bank account.

當遞交“更改銀行戶口號碼”申請後, 需要3個工作天才能生效, 期間所有提款, 仍會存入到閣下現有記錄的銀行戶口內。

Currency 貨幣	Name of Bank 銀行名稱	Account No. 帳戶號碼	Name of Account Holder 帳戶持有人名稱

The Client hereby declares that the information given above is true and correct.

客戶謹此聲明以上所提供的資料均屬真實及正確。

Date 日期: _____

Client's Signature 客戶簽署

(Please use signature filed with our Company) (請用存檔於本公司記錄之簽署式樣)

☐ Please tick where appropriate (請於適當處畫上“✓”號)

For Official Use Only

Received by	Approved by	Input by	Approved by